

**Lake Sumter Central Office Steering Committee**  
**Minutes of the Steering Committee**  
**Wednesday, December 11, 2024**  
**5:30 PM**

**Location of Meeting:**

Cottom Plaza  
2113 Citrus Blvd (Hwy 27/441)  
Suite A  
Leesburg, FL 34748  
Zoom Meeting ID: 320 881 8811      Password: 077 826

**Present at Meeting:**

Rhonda (Chairperson)  
Mark (Treasurer)  
Jeanne (Secretary)  
Steve (Guest)  
Tom (Guest)  
Dale (Guest)  
Alicia ( Member at Large)  
Theresa (Guest)  
Jim L ( Member at Large)

The Chairperson called the meeting to order at 5:30 pm. There was a Moment of Silence followed by the Serenity Prayer. AA members were reminded that all are welcome to attend the Steering Committee Meeting. The Chairperson thanked everyone who showed up to support the Lake Sumter Central Office.

**I. REVIEW OF MINUTES**

The minutes of November 13, Steering Committee meeting we read by Jeanne.

**Motion:** To accept the minutes of the November 13, Steering Committee meeting by Mark seconded by Alicia,

**Action:** Approved unanimously.

**II. TREASURER'S REPORT**

**Treasurers Report** – Mark reported the income, expenses and donations as of November 30, 2024. We did get the Vanguard for the Prudent Reserve statement. Mark mentioned he will separate the credit card expenses in the new year. The two credit card expenses were shown. There was an outstanding check #1192 that is not accounted for. A check for the Pink Can was incorrectly deposited so it was paid back to them. A new expense of \$120 for cleaning was added. Travelers Insurance was added as an annual fee. The donations were normal with an average of \$2,800. A couple of big groups that were missing donations have come back.

**Motion:** To accept the treasurer's report upon audit by Jeanne, seconded by Mark.

**Action:** Approved unanimously.

### III. OFFICE REPORT

Office Report – Russ – no report

### IV. OLD BUSINESS

1. Jim researched Wells Fargo, and the Finance Committee agreed to switch to the Wells Fargo bank. They will be able to do Venmo etc.,  
**Motion:** A motion was made to transfer our banking from United Southern Bank to Wells Fargo by Alicia, seconded by Jeanne.  
**Action:** Approved unanimously.
2. Tomorrow night is the Christmas Gala, and we have 185 people attending so far. We have a program set up.
3. We sold quite a few Plain Language Books. We tried to order more but they sold out. The 2<sup>nd</sup> printing is being made.
4. We hired Teresa to clean the office at \$120 monthly.
5. The Joe and Charlie workshop made \$209.00.

### V. NEW BUSINESS

1. We have an accountant, Alice, who is a CPA, and she prepared our 990 forms. Alice does not want to charge us for her services.

**Motion:** A motion was made to give Alice a gift card of \$500 for her services, by Alicia, seconded by Jeanne.

**Action:** Approved unanimously,

The finance committee is made up of Rhonda, Tom, Mark, Jim and Russ.

2. We need a budget for all Website/Technology.

“Technology In AA” is a forum for all members to ask questions. We can get access to all computers if we log into their computers and then access the information.

3. We need to be able to know what Rhonda or Russ do if they are out.
4. We reviewed the Steering Committee Members’ Duties.

**Motion:** To adjourn the meeting at 6:12 pm by Alicia, seconded by Mark.

**Action:** Approved unanimously.

*The next Hybrid SC meeting will be held Wednesday, January 8th, 2024, at 5:30pm (on Zoom & at the Office).*