

Month of October 2023

The list in white is all regularly recurring expenses that have been pre-approved by the Steering Committee

Due	Payee	A/C	Description	How Paid	Interval	Amount	Comments
1	Re/Max Realty		Rent	Check	Monthly	\$770.00	
4	Comcast	8535101140491757	Phone Internet	business.comcast.com	Monthly	\$175.93	
9	City Of Leesburg	1047315-278270	Utilities	Check	Monthly	\$131.25	
15	FL DOR		Sales Tax Paid	fldor.com	Monthly	\$150.46	
15	Comcast	96098978	Answering svc	business.comcast.com	Monthly	\$229.01	
Monthly	Verosa		Credit Card Vendor	Credit card	Monthly	\$40.00	
Monthly	Zoom		Meeting Recordings	Credit Card	Monthly	\$10.00	
Weekly	Spherion		Payroll Staff	ebilling.spherion.com	Weekly	\$1,564.38	Includes \$400 PTO Bonus

The list in gray is all the annual disbursements that have been pre-approved by the Steering Committee They will appear on the white list only in the month in which the expense is incurred. They are greyed out so as to keep the list of pre-approved expenses complete.

February	Cover Wallet	NFPPFLF155967762	D&O Insurance	Pay Online / Cred Card	Annual	736.00	
February	sunbiz.org	N15000002861	Fictitious Name Renewal	Pay Online / Cred Card	Annual	61.25	
March	Weebly	32210797	Website	Credit Card-Staff Pays	Annual	144.00	
March	Zoom	124656818	Internet Meetings	Credit Card-Staff Pays	Annual	159.90	
Sept	Hostgator	3238288	Domain Name	Credit Card	Annual	19.99	
Sept	Hostgator	3238288	Website	Credit Card	Every 3 Years	\$467.64	
December	Travelers	68-9925B563-12-42	Insurance	Credit Card-Staff Pays	Annual	\$628.85	